

**SECRET**

DD/S REGISTER  
FILE *0 + M 9*

Approved For Release 2003/05/05 : CIA-RDP84-00780R003500080038-7

DD/S 69-5670

19 DEC 1969

MEMORANDUM FOR: Director of Communications  
Director of Finance  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training  
Chief, Support Services Staff

*Wing*  
*file*  
25X1  
25X1

SUBJECT : Personnel Reductions FY 1970 and 1971

1. The Executive Director has established a personnel reduction target for FY 1970 for the Support Directorate and will soon assign a FY 1971 target. The recently established Support Resources Allocation Board is assisting in assigning Office targets. As soon as this effort is complete, we ask that you submit to the DDS your plan for meeting these targets by providing the estimated on-duty strength for your Office by month for the period January 1970 thru June 1971.

2. We shall use this planned reduction schedule to monitor monthly progress toward the targets so that problems can be anticipated and dealt with while corrective action is still possible. Your schedule of monthly on-duty target figures reflecting compliance with the levels finally established should be submitted to the A/DDS by 1 February 1970.

(S) (C) 1969

*for* R. L. Bannerman  
Deputy Director  
for Support

DC/PS-DD/S:  18 Dec 69)

Distribution

Orig - D/CO

1 - Each adse listed above

1 - DD/S Subject

1 - DD/S Chrono

1 - PS Chrono

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

STAT

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